

## **BULCOTE NEIGHBOURHOOD PLAN**



**Minutes of Meeting of Steering Group held on 18<sup>th</sup> June 2018 at 7:00pm**

### **Present:**

Nick leaves (Parish Councillor and Chair)  
Keith Simpson (Parish Councillor)  
Thelma Aris  
Mick Tobin  
Mike Simmonds  
Stephen Storr

### **Apologies:**

Phil Parten, Carl Springthorpe, Keith Sharkey

### **Matters Arising from Previous Meeting**

The following meeting dates were proposed by NL and agreed :-

Parish Walkabout – 16<sup>th</sup> July 2018 (6:30pm at Farm Rooms)  
Meetings to be held in the Farm Rooms commencing at 7:00pm  
13<sup>th</sup> August 2018  
10<sup>th</sup> September 2018  
8<sup>th</sup> October 2018

The Grant to enable the Parish Council to appointment Helen Metcalfe as our professional advisor had been finalised.

*Action: Nick Leaves/Parish Council*

Helen Metcalfe had recommended that the meeting with the NSDC Planning Officer should be arranged after the Parish Walkabout. As the planning officer could not commit to an evening meeting it was suggested that this might be arranged for a mid to late afternoon. NL to check on the planning officer's availability.

*Action: Nick Leaves*

The name of the website providing demographic information regarding Bulcote Parish had been distributed.

Some maps of the Parish had been distributed by email, but it was acknowledged that better mapping needed to be obtained. It was hoped that this could be done through better familiarity with the Ordnance Survey website.

*Action: Nick Leaves/Keith Simpson*

A Neighbourhood Plan page had been added to the Bulcote Village website.

**Minutes:**

TA raised concern that she would not be able to attend the Parish Walkabout and felt it was an important part of the process for all to attend. It was agreed to rearrange for 16<sup>th</sup> July 2018.

All to note

NL suggested that regularly updates should be included in the *Parish & Community Magazine*. TA agreed to submit contributions on behalf of the Steering Group.

Action: Thelma Aris

It had been proposed by Helen Metcalfe that the Steering Group should have an agreed set of Terms of Reference. These had been distributed via email and were formally accepted.

The Bulcote Conservation Area Report prepared by NSDC had been issued via email to all members of the Steering Group.

OS plans of the Parish were tabled and a preliminary discussion took place as to areas that should be considered during the development of the Neighbourhood Plan and specifically during the Walkabout. The protection of the Conservation Area was something that was stressed, although it was acknowledged that limited development might have to be accepted although hopefully, this could be controlled by setting design criteria that was sympathetic to the character of the area. KS agreed to endorse the OS plan with the boundary of the Conservation Area together with areas that should be protected and visual views that were identified in the Conservation Area Report and others that were discussed.