

**BULCOTE PARISH COUNCIL**

**Minutes of the Annual General Meeting of the Council held on 20th May 2019 at 7.00 pm in Bulcote Farm Committee Room**

**Present: Councillors K Simpson, P. Mountain, N. Leaves, and C.Springthorpe**

**Clerk: Annette Knowles**

**In attendance: - District Councillor T. Wendels**

**1. Election of officers**

K. Simpson was elected Chairman of the Council.

P. Mountain was elected Vice-Chairman of the Council.

**2. Apologies**

Cllr. A. Washbrooke sent apologies.

**3. Approval of Minutes of Previous Meeting** The Minutes of the meeting held on 18<sup>th</sup> March 2019 were approved as a true record of the meeting and signed by the Chairman.

**4. Public Session**

No members of the public present

**5. Matters arising from the Minutes and from the Annual Parish Meeting**

There were none not arising elsewhere in the agenda. Cllr Simpson confirmed the benches had now been painted and one notice board repainted at a cost of £275

## **6. Reports from District/County Councillors**

- The 'Cleaner, Safer, Greener' campaign is to be continued to include days of action ie. litter picking, etc.
- N&SDC are in the process of recruiting 4 new CPO's.
- There is a new Environmental Crime reporting system, now showing on their website and confirmed there is still a litter hit squad.
- Fund of £200,000 put in place to improve local areas in respect of parishes in the NSDC area so a bid can be placed.

## **7. Highways and Footpaths**

- a) Litter Bins - Cllr Simpson mentioned ongoing concerns about the overflowing dog bin - discussed if it could be emptied on a different day due to extra use from dog walkers over bank holidays.
- b) Ropers Field - Cllr Mountain mentioned that the field needs mowing before the Flower Festival but the gate post is broken. Decision will be made shortly on how to rectify the matter.

## **8. Planning Matters**

**Planning applications received** There were none.

**Planning decisions** There were none.

### **Other Planning Matters**

Planning matter in progress – Bulcote Farm No change in proceedings regarding the decision although a new consultant has been employed. Cllr. Wendels will speak to Bev Pearson from N&SDC again. It is not known when the application will be dealt with by the Planning Committee. Cllr. Wendels confirmed that a new chairman and vice chair had been elected.

## 9. Community Matters

### a) Neighbourhood Plan

- Cllr Leaves confirmed the Neighbourhood Plan consultation will be held on 29th May 2019. Consultation feedback will then need to be provided followed by a referendum held following the feedback examination.
- There is an opportunity to apply for a further £3,000 grant.
- Severn Trent have opposed plans for designated green space.
- A T.P.O. has been applied for trees on The Ridings and a report will be submitted.

## 10. Finance

### a. Approval of account for the year ending 31st March 2019 and the Annual Return

Although the accounts for year ending 31st March 2019 were provided, the newly appointed clerk confirmed the annual return had not been completed in time for the meeting but will be submitted for approval at the next meeting.

### b. Bills for payments

The following payments were approved:-

Bulcote Church Flower Festival Donation - £250.00

EON – Electricity for telephone box - £46.37  
Planning with People £1,000

NALC (Clerk to attend VAT Course) - £30.00

A.Knowles - reimbursement of New Clerk Course - £40.00

A.Knowles - reimbursement for stationery £6.50

M.Craddock - painter & decorator - £275.00

K. Simpson - reimbursement for shooting stick (for retiring clerk) - £89.94

K. Simpson - reimbursement for foam board - £17.82

Payment of the Clerk's salary for April and May have not yet been claimed for as registration to the HMRC website needs to be done by the clerk before it can be. Only part expenses (stationery) have been claimed this month.

**11. Correspondence** There was none that had not been dealt with elsewhere in the agenda.

**12. Any other business/AOB for which written notice has been given**

**13. Reports of delegates** There were none.

**14. Date of next meeting – 15<sup>th</sup> July 2019**

**Approved**

**Chairman**

**Date**